

Electronic Application Preparation Guide

Dear Prospective Applicant,

We are pleased that you are considering UC Santa Barbara as one of your choices for graduate school. To apply to a graduate program, please (1) complete the Graduate Division online application (<http://www.graddiv.ucsb.edu/eapp>), (2) pay the non-refundable application fee (\$70 for domestic applicants, \$90 for international applicants), and (3) submit any required supplemental documentation by the department's application deadline. To obtain a list of required materials, please visit the Graduate Departments and Programs Web site (<http://www.graddiv.ucsb.edu/programs>). Be sure to visit the department's Web site as well to gain additional information.

The online application consists of the following eight sections. Listed below is the information that you will need to complete each section:

1. Degree Program
2. Personal Information
3. Address
4. Citizenship / Residency
5. Past Education
6. Exams
7. Financial Information
8. Survey

How to apply for a graduate program at UC Santa Barbara

Please go to <http://www.graddiv.ucsb.edu/eapp>. Once you read the instructions, click "Login or Begin a New Application." Under the "New Application" section, fill out the required information and click "Create Account."

Before you begin, you will need to know the following to complete all eight sections of the online application.

1. Degree Program

- Program you would like to apply to, including quarter you are applying to, degree objective, and emphasis
 - Please note that the quarter you are applying to depends on quarter(s) offered by the academic department for admission
- Your research interests (may need to match interests of department)
- Names of no more than three UC Santa Barbara faculty that you prefer to work with
- Name of individuals writing your three letters of recommendation

2. Personal Information

- Full legal name (last or family name, first, middle)
- Previous names (if any)
- Social Security Number (if applicable)

- Ethnicity
- Gender
- Date of birth

3. Address

- Permanent and/or mailing addresses and phone numbers (expiration date of mailing address)
- Telephone numbers associated with your permanent and mailing addresses (**US phone numbers only**)
- Is your mailing address the same as your permanent address? (You will be asked to check yes or no. If no, you will be asked supply your current mailing address **and** the date it expires.)

4. Citizenship / Residency

- Country of citizenship
- Country of legal residency
- Current visa information **or** information on the visa that you will need if admitted
- Birth city (name of the city you were born in)
- US state you were born in (if applicable)
- Birth country
- Whether or not you are a current California resident

5. Past Education

- Location of each undergraduate and graduate institution that you have attended (List up to six institutions total. Note: the Undergraduate School # 1 should be your most current undergraduate institution or the institution where you have or will be awarded your first undergraduate degree.)
- Date enrolled and either (1) date your degree was awarded or (2) date that you left each undergraduate and graduate institution
- Number of units / credits completed at each institution
- Estimated grade point average (GPA) for each institution
- Major at each institution
- Type of degree you were awarded or will be awarded

6. Exams (Not required to complete online application. Applicants may submit scores after the application has been completed.)

- GRE scores, percentiles, and test date
- GRE Subject scores, percentiles, and test date (if applicable)
- MAT exam score and test date (if applicable – for TEP only)
- TOEFL scores and test date (if applicable), **or**
- IELTS scores and test date (if applicable)

7. Financial Information

- Your current occupation and gross monthly income
- Your spouse's current occupation and monthly income (if applicable)
- Numbers of dependant that you have
- How much debt do you have and what is the source of your debt?
- To where are you applying for financial support and what is the amount you are applying for?
- For which merit-based financial support resources would you like to be considered (fellowship, graduate student researcher, teaching assistant, nonresident fellowship)?
- Have you received any other sources of financial support and if so, from where?

- Are you the first person in your family to go to college?
- What is your primary language at home?
- How many siblings do you have and how many are in college?
- What educational degrees do your mother and father have?
- What are your mother's and father's occupations?
- What is your parents combined gross monthly income?

8. Survey

- Choose the programs with which you are affiliated (e.g. UC LEADS, McNair, Project 1000).
- How did you learn about UC Santa Barbara? (recruitment fair, brochure or catalog, UC Santa Barbara Graduate Division Web site, graduate forum, or conference, etc.) Please choose no more than three.

After you finish all eight sections of the online application, please do the following:

- Review all the information on the "Review Page" provided. Edit information as needed.
- Submit the application and pay the \$70 domestic or \$90 international non-refundable application fee by credit card (Visa or Master Card only) **or** by check or money order. (International money orders, demand or bank drafts must be payable in US dollars and be drawn at a bank that has a branch in the US).
- Mail your payment to the Graduate Division (if paying by check or money order) along with the Check/Money Order Submission form. If paying by credit card, you do not need to mail this form to the Graduate Division.
- Mail all required supplemental application materials directly to the academic department you are applying to. Please visit your department's Web site for more instructions and a list of required materials. A list of application requirements can also be found on the Graduate Departments and Programs Web site (<http://www.graddiv.ucsb.edu/eapp>).

Web Sites and Phone Numbers

UC Santa Barbara Graduate Division Homepage: <http://www.graddiv.ucsb.edu>

Online application: <http://www.graddiv.ucsb.edu/eapp>

International Pre-application: <http://www.graddiv.ucsb.edu/preapp>

Completing your application (admissions guidelines): <http://www.graddiv.ucsb.edu/admissions/application>

Department Listing: <http://www.graddiv.ucsb.edu/programs>

Statement of Purpose Coversheet: <http://www.graddiv.ucsb.edu/forms/admis/pdf/sop.pdf>

Letter of Recommendation Coversheet: <http://www.graddiv.ucsb.edu/forms/admis/pdf/rec.pdf>

Graduate Application Fee Waiver Request Form:

<http://www.graddiv.ucsb.edu/pubs/admissions/feewaiver.pdf>

Graduate Handbook: <http://www.graddiv.ucsb.edu/academic/handbook/>

Forms & Petitions: <http://www.graddiv.ucsb.edu/pubs>

Graduate Division Financial Center: <http://www.graddiv.ucsb.edu/financial>

FAFSA (Federal Financial Aid): <http://www.fafsa.ed.gov>

Educational Testing Service (GRE and TOEFL exams): <http://www.ets.org>

Harcourt Assessment (MAT exam): <http://www.milleranalogies.com>

International English Language Testing System (IELTS exam): <http://www.ielts.org>

Residency Requirements: <http://www.registrar.ucsb.edu/residenc.htm>

Graduate Division Contact information: <http://www.graddiv.ucsb.edu/contact>

Graduate Division Site Map: <http://www.graddiv.ucsb.edu/sitemap>

UC Santa Barbara Graduate Division: 805.893.2277

UC Santa Barbara Financial Aid Office: 805.893.2432

UC Santa Barbara Office of the Registrar: 805.893.3592

UC Santa Barbara Office of International Students and Scholars: 805.893.2211